



Advising Sheet for a study abroad semester at Munich Business School

Student Name:

By signing this document, I confirm that I was informed and understood the following points:

- The MBS Academic Calendar indicates the lecture period, the integrated examination period and possible period of re-take exams. I was advised not to book a return flight until I had been informed about a possible repeat examination at the end of the lecture period.
- I have to enroll in a minimum of 15 ECTS to be enrolled as a full-time student.
- Adding or dropping courses must be arranged via the International Center. This is only possible within 14 days after the semester start.
- I have to pass my course with a 4.0 (German grading system) or better.
- I have the possibility to participate in a re-take exam. Retake exams are scheduled shortly after the end of the lecture period on a case-by-case basis between the professor and student.
- MBS recommends to take more courses than required by my university to have some extra credit in case I do not pass a course.
- All classes I am enrolled in will show on my transcript.

Student's Signature & Date:

Advisor's Signature:
